MEMBER PROTOCOL WITHIN THE CHAPTER

Ran onto this the other day. It might make some of us stop and think a little.

1. Protocol demands that members arrive on time for a meeting and that they do not leave until the meeting is adjourned unless for a special reason and they obtain special permission.

2. Always address the Chair before you speak.

3. Be prompt in seconding motions to bring business to the point of discussion.

4. Address the vice president or any person serving temporarily as "Mr. Chairman" or "Madam Chairman"

5. Never walk between the chair and the assembly.

6. Develop the art of listening. Members should be well-mannered and attentative at all times.

7. A rap of the gavel from your President should bring you to instant attention.

8. Do not stand waiting for recognition when another already has the floor.

9. Do not fail to be seated at once if someone rises to a point of order while you have the floor.

10. Never interrupt another speaker, unless the Law gives you that right.

11. Do not try to compete with the speaker by chit-chat with your neighbors.

12. In speaking avoid personalities and be brief. Be courteous as well as correct.

13. Do not call "Question", let silence indicate that the assembly is ready to vote.

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PROTOCOL (Cont'd)

14. Avoid cliques - <u>they break up chapters</u>.

15. Do not sleep in meeting, do not doodle and do not whisper.

16. Do not sit on your hands when applause is in order.

18. Be a contributing member and serve on committees.

19. Be prompt on paying dues as well as prompt at meetings.

20. If you accept an assignment then complete the work as quickly and as capably as you can.

21. Cooperate with the elected officers of the organization whether they are your personal choice or not.

22. Discuss organization business in the meeting, do not rediscuss after the meeting.

23. Offer friendly assistance to new members and be loyal to the organization at all times.

24. Every club meeting is a play, act your part with correctness that you will be considered for a star part some day.

25. Be courteous and polite at all times, always notify your hostess if you can not attend a meeting.

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A joint checking account is one in which the wife writes the checks and the husband makes the deposits.

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He wasn't exactly a sculptor, just a chiseler.

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A fool and her money are soon courted.